



Through School To Nation

CHANGKAT CHANGI SECONDARY SCHOOL

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4 April 2019

Dear Parents/ Guardians

MID-YEAR EXAMINATIONS 2019 (UPPER SECONDARY)

1. The written Mid-Year Examinations for 2019 will take place on **3 May to 15 May**.
2. The examination timetable is attached for your reference.
3. The examination rules and regulations can be found on page 15 of the 2019 Student Handbook.
4. Students will be dismissed from school after their last paper of the day.
5. Students need not report to school if they have no examination paper for the day.
6. If your child/ward is absent for the examination, a Medical Certificate (MC) must be produced.
Your child/ward must submit the MC to his/her Form Teacher by Friday, 17 May, 3 pm.
7. 16 May, Thursday is Marking Day. Students need not report to school on this day.
8. Lessons will resume as usual on 17 May 2019, Friday.
9. I seek your support in helping your child/ward to prepare for the Mid-Year Examinations at home, as the results will be taken into consideration for promotion to the next level at the end of the year.
I wish him/her success in the coming examinations.
10. Please contact the Head of Department for Mathematics (in charge of Internal Examinations), Mr Ho Beng Khiaw, at 67859790, should you require any further clarification.