

2 January 2026

Dear Parents/Guardians

Happy New Year! I hope the holidays provided wonderful opportunities for family bonding and reflection.

As your new Principal, I am honoured to lead Changkat Changi Secondary School into our 60th anniversary year. Since 1966, we have prepared students to be future-ready citizens, and this diamond anniversary celebrates our rich legacy whilst looking ahead.

My vision for our Changkateers: **Thrive Together, Inspire Excellence; Our Changkat, Our Legacy.** We believe that our Changkateers can thrive together and, as Team Changkat Changi, inspire excellence in those around us. Through innovative programmes and quality teaching, we will help your child/ward develop emotional regulation, resilience, and deep learning skills through effective thinking routines. We will share with you more information on the different key programmes as the year progresses.

Home-School partnership is key. Let's continue to partner to allow our Changkateers to flourish. To set your child/ward up for success this year, please reinforce these four habits at home:

- i. Care and respect in every interaction;
- ii. Seeking help instead of avoidance when facing challenges;
- iii. Healthy and balanced use of electronic devices (e.g., phones); and
- iv. Sufficient sleep, regular routines and meals.

These foundations create the thriving environment every Changkateer needs to flourish, and they are also the same fundamentals to start a new year well.

My colleagues and I are excited about the new year and the possibilities that it will bring; 2026 promises to be an exciting year of growth and achievement for our Changkateers.

Through School to Nation.

Kwok Ying Liang
Principal, Changkat Changi Secondary School

CELEBRATING CHANGKAT CHANGI'S 60TH ANNIVERSARY

This year, the school celebrates its 60th anniversary. The theme for our 60th anniversary is “Thrive Together, Inspire Excellence”. As we reflect with pride on six decades of growth, resilience, and excellence, we are reminded of the many milestones that have shaped our journey. A defining milestone was our move to the current campus in 2002, which transformed the school into a dynamic and nurturing space where learning, character, and aspirations took flight.

Other milestones in recent years include our distinctive learning programmes – our Applied Learning Programme (ALP) and our Learning for Life Programme (LLP). Our LLP Adopt Sustainability, Communicate Effectively, Navigate Diversity (ASCEND), was established to provide students with a meaningful journey in leadership and sustainability. Designed to develop 21st-century competencies, ASCEND equips our Changkateers with the skills to lead, inspire, and make a positive difference in their communities, particularly in advancing Singapore’s green future. Our ALP in Aerospace, introduced as a compulsory curriculum programme for all lower secondary students in 2018, has deepened students’ engagement in STEM learning. In 2021, the Singapore Youth Flying Club was established as a Co-Curricular Activity, further enriching students’ opportunities in aviation and STEM.

In 2023, the school was honoured to be selected as one of over 30 schools in the nation to pioneer the implementation of Full Subject-Based Banding, catering to the different strengths and interests of our learners. These milestones affirm our dedication to innovation while remaining anchored in our core values. As we mark this diamond jubilee, we aspire to continue to live out the belief that Every School is a Good School, as we look forward to building an even stronger future together as one school community.

A special logo is designed to celebrate our 60th Anniversary.



Designed by Ms Cheryl Chong

We believe that in careful hands, we’ve learned to thrive. With roots well-tended, dreams alive. Through sixty years of patient trim, excellence grows from care and thrive. To celebrate, we will have three components – (i) Celebratory, (ii) Community, and (iii) Commitment. Further details will be shared during the year.

INFORMATION AND PROGRAMMES FOR TERM 1 2026

1 Ensuring Safety and Security of Students

1.1 Health Precautions

In school, students are periodically reminded to continue to exercise personal and social responsibility. This includes maintaining good personal hygiene; reducing social interactions when feeling unwell; and wearing masks if medically vulnerable, in crowded areas, or when symptomatic. With many of our students and families having travelled overseas during the year-end holiday season, kindly check that your child/ward is well before sending them to school. We thank you for your kind cooperation to ensure that the school remains a safe place for all students to learn together.

1.2 Road Safety

Parents/Guardians are encouraged to remind your child/ward of the importance of road safety inside and outside of the school. If your child/ward is taking public transport, please also remind him/her to use the zebra crossings and designated footpaths when they are walking into and out of school.

Parents/Guardians driving into school should slow down and watch out for oncoming vehicles driving out of the school. Vehicles going out of school should also slow down and watch out for vehicles entering the school. When driving out of school, please refrain from turning right at the school main gate from 6.30 am to 8 am.

We seek your understanding to follow the correct traffic flow within the school compound and drop your child/ward only at the designated drop-off point at the foyer. Please also adhere to the speed limit in school especially when negotiating the right turn to the school drop off point at the foyer. Parents/Guardians who are waiting to pick up their child/ward should wait at the vacant parking lots available instead of at the foyer to reduce traffic congestion at the foyer.

2 Teaching and Learning

2.1 School Hours

School will start at 7.50 am and students are encouraged to arrive at school 10 minutes before time. Home-Based Learning (HBL) is scheduled on Fridays of even weeks of the term. Students do not need to report to school on HBL days. Your child/ward must submit all their HBL homework and assignments by 5 pm on HBL days.

We will continue to stagger dismissal timings by level to reduce transient congestion during school dismissal. Students are to refer to their timetable for their dismissal timings for each day. In general,

- For Monday – Thursday: Students will be dismissed between 2.10 pm - 2.45 pm.
- For Friday (odd week): Students will be dismissed at 12.30 pm.

2.2 Home-Based Learning (HBL) Days in Term 1

The Term 1 HBL dates are reflected in the table below.

Term 1	HBL Dates:
Week 2	16 January (Friday)
Week 4	30 January (Friday)
Week 8	27 February (Friday)
Week 10	13 March (Friday)

On the following non-HBL Fridays, students will be in school following the schedule as indicated below:

Date:	Timetable to follow:
2 January 2026 (Friday)	Week 0 Friday (Please note that all students will continue with the Kickstart! Programme as per Annex A.)
13 February 2026 (Friday)	Odd week Wednesday Period 1 to 7 (Following Friday's timing)

Form Teachers will remind students of the above arrangements. Please note that Fridays' lessons will end by 12.30pm.

2.3 School-based Assessment and Examination Matters

a. School-based Assessment and Weightings

In line with MOE's School-based Assessment Policy, Weighted Assessments (WA) will be conducted once a term for Term 1 to Term 3 for Secondary One to Secondary Three students. There will only be one End-of-Year Examination (EYE) in Term 4.

For Secondary Four/Five students, WAs will be conducted once each in Term 1 and Term 2. There will be one 'O' Level Mother Tongue Preliminary Examination in Term 2 and a main Preliminary Examination in Term 3.

The weightings of the respective school-based assessments for 2026 are summarised below for your reference:

	School-based Assessments and their Weightings in %			
Levels	Term 1	Term 2	Term 3	Term 4
Sec 1 to Sec 3	15% [WA]	15% [WA]	15% [WA]	55% [EYE]
Sec 4/5	50% [WA]	50% [WA]	100% [Prelim]	

*Note:

- WA refers to an assessment for which scores attained count towards the subject grade. It can be a class test, performance task, portfolio, practical test or alternative assessments such as projects, etc.
- Details of WA will be provided by respective subject teachers.
- Weightage for Art, D&T and F&N will differ due to portfolio requirements.

b. Weighted Assessments and Examination Dates

Please note the following important dates regarding Weighted Assessments and Examinations for 2026 in the table below:

Item	Dates*
Sec 1 to 4/5N Weighted Assessment 1 (spaced out over 5 weeks)	4 February to 6 March
Sec 1 to 4/5N Weighted Assessment 2 (spaced out over 4 weeks)	20 April to 14 May
Sec 4/5 'O' Level Mother Tongue Preliminary Written Exams	5 May
Sec 4/5 'O' Level Mother Tongue Preliminary Oral Exams	7 May to 8 May
Sec 4E/5N 'O' Level English Preliminary Oral Exams	6 May, 11 May
Sec 4N 'N' Level English Preliminary Oral Exams	4 May
Sec 1 to 3 Weighted Assessment 3 (spaced out over 4 weeks)	27 July to 20 August
Sec 4N Preliminary Exams	27 July to 5 August
Sec 1 to 3 End-of-Year Exams	28 September to 7 October
Sec 4E/5N Preliminary Exams	13 August, 20 August to 2 September

***Note:**

- The dates indicated may be subject to changes and if required, updates will be sent through Parents Gateway.

2.4 School Terms and Holidays 2026

Please note the important dates regarding school terms and holidays in 2026 in the following tables:

2026 School Terms

Terms	Day & Dates
Term 1	Friday, 2 January to Friday, 13 March
Term 2	Monday, 23 March to Friday, 29 May
Term 3	Monday, 29 June to Friday, 4 September
Term 4	Monday, 14 September to Friday, 20 November

2026 School Holidays

March Holidays	Saturday, 14 March to Sunday, 22 March
June Break	Saturday, 30 May to Sunday, 28 June
September Holidays	Saturday, 5 September to Sunday, 13 September
December Break	Saturday, 21 November to Thursday, 31 December

Parents/Guardians are kindly requested to **refrain from taking your child/ward away from school during term time** as that will affect his/her learning. Should there be special circumstances, please write to the school.

2.5 Use of Generative Artificial Intelligence (AI) Tools for Educational Purposes

Generative AI tools are computer programmes that can generate text, images, or other content based on inputs given by a user. To leverage this technology to enhance teaching and learning, the school may be using the following generative AI tool(s) in our lessons (not limited to):

- ChatGPT (And related chatbot tools)
- DALL-E, an example of an image generation tool

Some ways these tools would be used in class include brainstorming of ideas for essay writing, responding to students' questions and creating of comic strips to communicate ideas.

The school is committed to the holistic growth of our students and developing them into future-ready learners. The use of these generative AI tools is intended to personalise students' learning experience, support their learning and provide opportunities to develop their digital and AI literacies. Students will be guided on the safe and responsible use of these AI tools, as the generated output of such tools may contain inaccuracies.

To safeguard your child/ward's data during the use of these tools, your child/ward will be reminded on online safety habits of not disclosing sensitive personal data on the platform and guided to understand and appreciate limitations of using AI tools, such as possible inaccuracies, biases and out of date information.

More information on how you can guide your child/ward in generative AI tool use can be found here: <https://go.gov.sg/parent-guide-genai>

If you have concerns on your child/ward's use of generative AI tools, please feel free to contact the HOD ICT at zhuo_gensheng@moe.edu.sg.

2.6 After-school Academic Enrichment Programme (AAEP) for Graduating Students

As part of the school's efforts to prepare your child/ward for the National Examinations, the graduating students will be required to attend the AAEP (After-school Academic Enrichment Programme) after school on Mon/Wed/Fri from Term 1 Week 3 (3 to 5pm). More details will be provided and students identified for the AAEP programme would be notified by their subject teachers by Term 1 Week 2.

We would like to seek your support in reminding your child/ward to attend the programme and to reschedule other activities that might clash with the programme. It is through our collaborative efforts that we can help your child/ward achieve their potential.

3. Holistic Development of Students

3.1 Kickstart! Programme

To signal the importance of strong peer support and class spirit in shaping a positive school experience, we will start the year with the Kickstart! Programme for all levels. Form Teachers will also have the opportunity to forge strong teacher-student relationships with the class from the beginning of the school year. A summary of the activities, arrival and dismissal timings can be found in Annex A.

Kindly note that students are to report to their respective form classrooms on the first day of school for morning assembly.

3.2 Sec 1 Parents-FT Interaction & CCA Orientation

All Sec 1 students will be participating in the Sec 1 CCA Orientation on 22 January from 2.30 pm to 6.00 pm to know more about the CCAs offered in our school. This will allow them to make informed decisions on their choice of CCAs.

In conjunction with the CCA Orientation, a Sec 1 Parents' Briefing will also be held at the same time. You will have the opportunity to hear from our Principal as well as our CCA Key Personnel about the school and our CCA programme. There will also be opportunities to interact with your child/ward's Form Teachers.

In preparation for the CCA Orientation, the school will have early dismissal at 1.35pm for all students on 22 January (Thursday). More details of the programme will be shared through a separate Parents Gateway message.

4. Developing Self-Discipline and Responsibility

4.1 Reporting Times and Punctuality for School

Your child/ward is to be present and seated at the assembly venue by 7.50 am from Monday to Friday. We appreciate your partnership to inculcate the positive habit of punctuality in your child/ward to ensure there is no loss of curriculum time for learning due to late-coming. During HBL days, students are expected to be punctual when reporting their attendance to their Form Teachers. Students who are frequently late without valid reasons despite repeated school and home intervention are liable to be given a "Fair" Conduct Grade in their Report Slips.

4.2 Absenteeism

The school places great emphasis on student learning and hence strongly discourages frequent absenteeism as such behaviour disrupts your child/ward's learning and affects his/her performance. Together, with your support, we can develop and inculcate in your child/ward the right attitude towards school and learning, which he/she will carry with him/her in his/her future work and endeavours.

We seek your support to monitor your child's/ward's attendance closely and ensure he/she does not stay away from school. Absenteeism should be substantiated with **medical certificates**. Students who are absent without valid reasons will face disciplinary consequences. Students who are frequently truant despite repeated school and home intervention are liable to be given a "Fair" Conduct Grade in their Report Slips.

4.3 Attire and Grooming

Students are expected to wear the prescribed uniform and no modification to the uniform is allowed. Long pants are not allowed to be tapered or shortened above the ankles. Similarly, the length of school skirts must be just above the knees. All school uniforms including PE and House T-shirts must be worn with the student's nametag sewn on the right side in line with the school crest/logo.

For all students, hair must be of its natural colour. For girls, hair longer than shoulder length must be tied up. For boys, hair must be kept short and neat. Hair length must not touch the ears and the collar of the school shirt. All male students must be clean shaven and neat in appearance i.e. no wearing of beards and moustaches.

Students not adhering to the above guidelines will be asked to rectify their uniforms or to purchase a new set of uniforms. We would appreciate it if parents ensured that your child/ward is properly attired and well-groomed when they return to school on the first day of 2026.

4.4 Handphone/Smart Watch Policy and Personal Learning Device Policy

To encourage focus on learning, all handphones/smart watches are to be kept and locked in students' respective personal lockers by 7.50 am. These devices must remain in the lockers during school hours (including recess, CCA, supplementary/enrichment/remedial lessons, etc.) Students are reminded that handphones/smart watches cannot be seen or used between lessons and when moving from one venue to another. The school bookshop will be selling locks for lockers should your child/ward need to buy one.

Kindly remind your child/ward that Personal Learning Devices (PLDs) and handphones/smart watches can be confiscated by teachers/staff should it be used in contravention of the above guidelines. Handphones/smart watches or PLDs may be returned to the respective student and/or returned to parents/guardians at the end of the day.

All students must take personal responsibility to care for their own belongings. Similarly, students are reminded to exercise responsibility when using smart gadgets such as smart watches which can transmit information. Such devices cannot be worn or used during assessments/tests/exams which can be used by students to receive unfair support.

4.5 National Digital Literacy Programme

The NDLP has enabled all students to own PLDs and they should continue to exercise responsibility and good screen time habits in the use of PLDs. In 2026, students will continue to be equipped with digital literacy skills to further support personalized learning as well as self-directed and collaborative learning.

Parents/guardians are strongly encouraged to continually build good learning habits using the PLDs with their child/ward. Some helpful resources can be found on the school's page:

<https://www.changkatchangisec.moe.edu.sg/experience-at-changkat/National-Digital-Literacy-Programme-NDLP/>

4.6 Target Setting and Monitoring

The school will support your child/ward's learning through target setting and monitoring. We hope that you and your child/ward can thus focus and monitor his/her performance responsibly throughout the year. With the help and supervision of parents/guardians at home, we are confident your child/ward will be one step closer to achieving his/her targets.

5 Update of Staff Movement and Appointments

5.1 Thank You and Well Wishes

We bid farewell to the following staff and thank them for their dedicated service:

Name	Role
Mr Ho Ming Da	Principal
Mr Glen Tan Teck Tang	Head of Department (ICT)
Ms Teo Ying Hui	Teacher (Chinese Language)

5.2 Welcome

We warmly welcome the following new staff to the school:

Name	Role
Mr Kwok Ying Liang	Principal
Mr Jason Zhuo Gensheng	Head of Department (ICT)
Mr Andrew Seah Hui Shan	Year Head
Mdm Imelda Norazlina Bte Zulkefle	Subject Head (Humanities)
Mr Tang Chee Wai	Subject Head (Design & Technology)
Mdm Yang Jing	Teacher (Chinese Language)
Ms Nur Halimah Binte Jasni	Teacher (Art)

6. Partnerships and Collaboration

6.1 Deepening our partnership with parents/guardians

At Changkat Changi, we value our parents/guardians as our key partners in helping our students to develop holistically. We would like to encourage our parents to continue to be supportive partners and seek your active involvement in the following activities:

S/N	Name of Event	Date
1	Sec 1 Parent-Teacher Conference	Term 1, 2026
2	Sec 1 CCA Orientation	
3	Sec 2, 4 and 5 Parents' Briefing	
4	60 th Anniversary Celebrations	Term 2, 2026
5	60 th Annual Speech and Prize Giving Day	
6	Cross-Country Run	
7	Mid-Year Meet-the-Parents' Session	
8	House Olympics	Term 3, 2026
9	Graduation Ceremony for Sec 4/5 Students	Term 4, 2026
10	End-Of-Year Meet-the-Parents' Session	
11	National Education Commemorative Events	Term 1 - 4, 2026

Parents/Guardians are encouraged to join the Changkat Changi Parents Support Group (CCSS PSG) and continue to play an active role in our school activities.

We aim to provide a quality school experience for your child/ward and look forward to your support and partnership to develop your child/ward holistically. This term letter can be downloaded from the school's website and Parents Gateway. On behalf of the school, I would like to wish you a healthy and successful 2026!

Kickstart!

Secondary 1

ANNEX A

Date (Day)	Reporting Time	Dismissal Time	Description	Attire	Remarks
2 Jan 2026 (Friday)	7:50 AM	11:30 AM	S1 Kickstart Secondary 1 Changkateers will get to kickstart their new school year with: <ul style="list-style-type: none"> Circle time with Form Teachers Briefings for Sec 1 students 	Full School Uniform	Please bring along the following items: <ul style="list-style-type: none"> Writing materials Money for recess Water bottle
5 Jan 2026 (Monday)	7:50 AM	2:10 PM	S1 Orientation Day Secondary 1 Changkateers will get to kickstart their new school year with: <ul style="list-style-type: none"> School Tour and Games by Student Councillors 	PE Attire	
12 Jan 2026 (Monday)	7:50 AM		S1 Cohort Camp Secondary 1 Changkateers will go through a 3-day residential outdoor adventure camp in school to familiarise themselves with the school environment and their new class. They will be given opportunities to build a strong sense of camaraderie and cohesion among their new friends and teachers, and develop a strong sense of pride for the school. They will also work with their peers to overcome challenges as one cohort!	Students will report to school in half-uniform (PE T-shirt & school shorts/skirt) . They will change into their PE attire (PE T-shirt and PE shorts) for the activities.	Meals (including breakfast, lunch, dinner, and snack time) will be provided during the camp. Activities include team bonding games, pioneering, orientating, outdoor cooking, indoor rock wall climbing, campfire etc. Packing list for the camp will be shared with students on the first day of school.
13 Jan 2026 (Tuesday)					
14 Jan 2026 (Wednesday)		12:00 PM			

Kickstart!

Secondary 2

Date (Day)	Reporting Time	Dismissal Time	Description	Attire	Remarks
2 Jan 2026 (Friday)	7:50 AM	11:30 AM	S2 Kickstart Secondary 2 Changkateers will get to kickstart their new school year with: <ul style="list-style-type: none"> • Circle time with Form Teachers • Briefings for Sec 2 students 	Full School Uniform	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Money for recess ▪ Water bottle
12 Jan 2026 (Monday)	7:50 AM - 2:45 PM (2E, 2F, 2G)		S2 Kickstart Secondary 2 Changkateers will develop financial literacy skills, study techniques, and target-setting strategies, along with participating in a learning journey to the National Museum. Students will also have opportunities to strengthen camaraderie and cohesion with their classmates and teachers through engaging class activities.	Full School Uniform	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Money for recess ▪ Water bottle
	7:50 AM - 12:30 PM (2A, 2B, 2C, 2D)				
13 Jan 2026 (Tuesday)	7:50 AM - 2:45 PM (2A, 2B, 2C, 2D)				
	7:50 AM - 12:30 PM (2E, 2F, 2G)				
14 Jan 2026 (Wednesday)	7:50 AM	12:30 PM			

Kickstart!

Secondary 3

Date (Day)	Reporting Time	Dismissal Time	Description	Attire	Remarks
2 Jan 2026 (Friday)	7:50 AM	11:30 AM	S3 Kickstart Secondary 3 Changkateers will get to kickstart their new school year with: <ul style="list-style-type: none"> • Circle time with Form Teachers • Briefings for Sec 3 students 	Full School Uniform	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Money for recess ▪ Water bottle
12 Jan 2026 (Monday)	7:50 AM		S3 Cohort Camp Secondary 3 Changkateers will go through a 3-day residential outdoor adventure camp at Sentosa with their new class and form teachers. This camp aims to build resilience, foster camaraderie through shared challenges, and strengthen relationships among peers and teachers. Participants will also develop life skills, embrace active and healthy living through engaging land and water activities, and gain valuable experiences in an authentic outdoor setting.	Students will report to school in half-uniform (PE T-shirt & school shorts/skirt) . They will change into their PE attire (PE T-shirt and PE shorts) for the activities.	Meals (including breakfast, lunch, dinner, and snack time) will be provided during the camp. Activities include team bonding games, dragon-boating, indoor rock wall climbing, navigation, campfire etc. Packing list for the camp will be shared with students on the first day of school.
13 Jan 2026 (Tuesday)					
14 Jan 2026 (Wednesday)		12:00 PM			

Kickstart!

Secondary 4/5

Date (Day)	Reporting Time	Dismissal Time	Description	Attire	Remarks
2 Jan 2026 (Friday)	7:50 AM	11:30 AM	S4/5 Kickstart Secondary 4/5 Changkateers will get to kickstart their new school year with: <ul style="list-style-type: none"> • Circle time with Form Teachers • Briefings for Sec 4/5 students 	Full School Uniform	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Money for recess ▪ Water bottle
12 Jan 2026 (Monday)	7.50 AM	2.45 PM	S4/5 Kickstart Secondary 4/5 Changkateers will reflect on their Poly Open House experiences, gaining insights into the different courses offered. They will find out more on the different job sectors in Singapore. Students will also learn techniques to prepare them for interviews that are essential for their Early Admission Exercises.	Full School Uniform (With name tag)	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Learning Device ▪ Money for recess ▪ Water bottle ▪ Simple snacks for snack break
13 Jan 2026 (Tuesday)	7.50 AM	2.45 PM	S4/5 Kickstart Secondary 4/5 Changkateers will acquire study skills, strategies and techniques for learning and revision in this crucial National Exams Year. They will be equipped with tips to positively overcome challenges like stress and time management.	Full School Uniform (With name tag)	Please bring along the following items: <ul style="list-style-type: none"> ▪ Writing materials ▪ Learning Device ▪ Money for recess ▪ Water bottle ▪ Simple snacks for snack break
14 Jan 2026 (Wednesday)	7.50 AM	2.45 PM	S4/5 Kickstart Secondary 4/5 Changkateers will strengthen their bonds as a class and develop confidence, resilience and leadership through team-based games.	Half School Uniform (PE T-shirt with name tag with School Pants/Skirt)	Students will change into their PE Attire (PE T-shirt and PE Shorts) for activities.